

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF SOUR LAKE**

A Regular Meeting of the City Council of the City of Sour Lake, Hardin County, Texas, noticed for July 16, 2024, at 6:00 o'clock P.M. at Sour Lake City Hall Annex 615 Hwy 105 W., Sour Lake, Hardin County, Texas was called to order at 6:00 o'clock P.M. by Mayor Robinson pursuant to notice duly posted according to law with the following members present or absent as so indicated:

<u>NAME</u>	<u>POSITION</u>	<u>PRESENT</u>	<u>ABSENT</u>
BRUCE ROBINSON	- MAYOR	X	
MICHAEL HENDRIX	-MAYOR PRO-TEM	X	
RYAN ELMORE	-ALDERMAN	X	
JODIE BUTLER	- ALDERWOMAN	X	
KEVIN CUDD	-ALDERMAN		X
MARCUS DICKERSON	-ALDERMAN	X	

Also present or absent were the following officers and individuals of the City of Sour Lake:

The City Manager, Jack Provost	-	Present
The City Secretary, Debra Morgan	-	Present
Chief, Aaron Burleson	-	Present
City Attorney, Alex Stelly for Sour Lake	-	Present
Public Works Department (Joey Keel)	-	Present
Jeff Leavens with LEAD Eng.	-	Present
MaryAnn Boyd, Library Director	-	Absent
3 Visitors		

The Mayor then directed the City Council's attention to Agenda Item No. 1 for approval of Special Minutes of June 25, 2024. Following a review of the Special Meeting Minutes of June 25, 2024, a motion was made by Mayor Pro-Tem Hendrix to approve the Special Meeting Minutes of June 25, 2024, as presented. The motion was seconded by Alderman Elmore and approved by the following vote of Council:

FOR	-	4
AGAINST	-	0

The Mayor then directed the City Council’s attention to Agenda Item No. 2 for Discussion and Action to approve the Accounts Payable for the month of July 2024. Following a review of Accounts Payable for the month of July 2024, a motion was made by Alderman Elmore to approve the payment of Accounts Payable as presented for the month of July 2024. The motion was seconded by Alderman Dickerson and approved by the following vote of Council:

FOR	-	4
AGAINST	-	0

The council thereafter considered Agenda Item No. 3 for “Citizen Comments. Citizens Comments, Three citizens that live on Dayna Lany discussed the possibly of repaving/ working on Dayna Lane. Items presented for citizens comments cannot be discussed or acted upon; however, such comments by any citizen or individual are considered for information purposes only.

The Mayor moved to Agenda Item No. 4 requesting the City manager to provide the Financial Report of the City of Sour Lake for the Month of July 2024 to Council. Following the presentation to and discussion by Council, no action was requested of Council, and none taken. Agenda Item No. 4 was provided to the Council for information purposes only.

The Mayor moved to Agenda Item No. 5 for the City Manager’s Report, The City Manager updated the Council of the Road Rehab and Drainage on Shady Lane and Old Beaumont Road. Aos the dedication for Sharon McBee is to be held on August 13, 2024 at the Sour Lake Lions Club Park. This was for information purposes only.

The Mayor next directed the Council’s attention to Agenda Item No. 6 following the Police Department report. Chief Burleson reported to the Council his Monthly Updates on the Department and his monthly report. He also reported on the completion of the laptops, CJIS Audit, Officer Lert Classes and Cyber Security Council. Following the Chiefs report no action was requested nor taken by the council with the report being provided to Council for information purposes only.

The Mayor moved to Agenda Item No. 7 concerning the Public Works Department with Mr. Joseph Keel. Updated the Council on how well the new sewer pond worked, Water Plant Outage and Barfield Generator repairs. This was for information purposes only.

The Mayor moved to Agenda Item No. 8, Jeff Leavins with LEAD Engineering gave an update on the Shady Lane Drainage, advertising for rehab on elevated towers and update on TxDot. The report was provided to Council for information purposes only.

The Mayor moved to Agenda Item No. 9 for the Library Report. Librarian Mary Boyd. The librarian was not present at this meeting. The report was provided to Council for information purpose only.

The Mayor moved to Agenda Item No. 10 Chamber of Commerce Report. Suzanne Kibodeaux talked about previous events and dates for upcoming events the Chamber would be hosting: Touch a Truck, Banquet, Oct 12 Trunk or Treat, Dec. 14 Christmas in the Park.

The Mayor moved to Agenda Item No. 11, Discussion and Action to approve the FY2023 Audit. After presentation from Auditor Kerri Michutka a motion was made by Mayor pro-Tem to approve the FY2023 Audit. The motion was seconded by Alderwoman Butler and approve by the following vote of the Council:

FOR	4
AGAINST	0

The Mayor moved to Agenda Item No. 12, Discussion and Action on authorization to start the procurement process for Grant Administrator Services for the upcoming TDA CDBG Funding Cycle FY 25-26. After discussion a motion was made by Alderman Dickerson to authorize procurement for the TDA CDBG Funding Cycle FY 25-26 for Grant Administrator Services. The motion was seconded by Mayor Pro-Tem Hendrix and approved by the following vote of the Council:

FOR	4
AGAINST	0

The Mayor moved to Agenda Item No. 13, Discussion and Action to authorize the following to be signers on the General, Revenue and Payroll Bank Accounts: Mayor Bruce Robinson, Mayor Pro-Tem Michael Hendrix, Alderperson Kevin Cudd, Jodie Butler, Ryan Elmore and Marcus Dickerson, City Manager Jack Provost and City Secretary Debbie Morgan. After discussion a motion was made by Mayor Pro-Tem Michael Hendrick to authorize the above to be signers on the General, Revenue and Payroll Bank Accounts. The motion was seconded by Alderman Elmore and approved by the following vote of the Council:

FOR	4
AGAINST	0

The Mayor moved to Agenda Item No. 14, Discussion and Action to approve the sale of guns that were awarded to the Police Department. A motion was made by Alderman Dickerson to approve the sale of guns awarded to the Police Department.

The motion was seconded by Mayor Pro-Tem Hendrix and approved by the following vote of the Council:

FOR	4
AGAINST	0

The Mayor moved to Agenda item No. 15, Discussion and Action, to amend the Employee Handbook. After a discussion a motion was made by Mayor Pro-Tem to amend the Employee Handbook to allow employees to rollover one week of vacation to the next year effective immediately. The motion was seconded by Alderman and Dickerson approved by the following vote of the Council:

FOR	4
AGAINST	0

The Mayor moved to Agenda Item No. 16, Discussion and Action, to approve the purchase of a mini split AC unit for the equipment room at the Park up to \$3,000.00 presented by SLED. A motion was made by Alderman Dickerson to approve the purchase of a mini split AC unit for the equipment room at the Park up to \$3,000.00. The motion was seconded by Alderwoman Butler and approved by the following vote of the Council.

FOR	4
AGAINST	0

The Mayor moved to Agenda Item No. 17, Other Business: Discussion on any other item not on the agenda without acting. No item was discussed at this time.

There being no additional Agenda Items to consider, a motion was made by Mayor Pro-Tem Hendrix to adjourn the Sour Lake City Council meeting at approximately 6:36 P.M. on July 16, 2024. The motion was seconded by Alderwoman Butler and approved by the following vote of the Council:

FOR	4
AGAINST	0

CITY OF SOUR LAKE

Bruce Robinson, Mayor
Michael Hendrix, Mayor Pro-Tem

ATTEST:

Debra Morgan, City Secretary